

INTRODUCTORY

1. In order to enable the General Public to get all information, copy of documents etc., this Manual under “Right to Information Act, 2005” is published.
2. All the Citizens of India are the intended users of this Manual.
3. This Manual contains Organisation Chart, Functions and Duties performed by the Officer, Staff of Transport Department, Pondicherry. This Manual also contains the details of Act & Rules under which the Transport Department, Pondicherry is functioning.
4. The details of Permits issued, fees structure and procedures followed for the issue of Driving Licence, Permits and other services rendered by the Transport Department, Pondicherry are given in this Manual.
5. The details of Officers/Staff and their Monthly Salary, received by each of them are also mentioned along with details of Budget allocations made to the Transport Department, Pondicherry, Karaikal, Mahe and Yanam region.
6. The Public Relation Officer / Contact Person is the Deputy Transport Commissioner, in case of Pondicherry, the Regional Transport Officer for Karaikal, the Assistant Motor Vehicles Inspector for Mahe / Yanam.
7. The procedures and Fee Structures for getting information are given in the Annexure to this Manual.

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