

**GOVERNMENT OF PUDUCHERRY
TRANSPORT SECRETARIAT**

No. 266/Tr.Sectt/2011

Puducherry, the 10/12/2011

ORDER

Sub: Transport Secretariat – Puducherry – Introduction of Smart Card System for issuing Driving License and Registration Certificate in the Union territory of Puducherry-Appointment of SKMA and RKMA Nodal Officers – Orders – Issued.

Ref: Gazette Notification GSR 400(E) dt:31.05.2002 of Govt. of India, Ministry of Road Transport and Highways, New Delhi.

The Ministry of Road Transport and Highways in the Govt. of India has decided to implement the project of providing Smart Card based Driving Licenses and Registration Certificates.

2. In order to develop the Smart Card based technology usage in Motor Vehicle Department, the Govt. of India has entered into a MOU with National Informatics Centre, New Delhi. While using the Smart Card based technology it requires security measures and authentication of Information stored in the Smart Card. For this purpose "Key Management System" is to be applied. This system is based on three tiers, which are as follows:-

- (i) Central Key Generation Authority (CKGA)
- (ii) State Key Management Authority (SKMA)
- (iii) Regional Key Management Authority (RKMA)
(which includes Sub-Regional Key Management Authority)

3. "National Informatics Centre" in association with "Price Waterhouse Coopers" has developed a SKI Practice Statement (Key Management Procedures) which has been approved by the Ministry of Road Transport and Highways. Out of these above mentioned tiers in the first phase, the first Tier namely CKGA has been established at NIC-New Delhi. Now, SKMA is to be established in the State Motor Vehicle Department, and the third phase, RKMA is to be established in the offices of Regional Transport Office & Sub RKMA in the offices of Deputy Regional Transport Offices.

4. Accordingly, the Govt. of India vide its letter dated 11.01.2005 has informed to establish SKMA and RKMA and appoint the Nodal Officers. In this background, the

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Transport Commissioner, Puducherry has proposed to appoint the Regional Transport Officer, Puducherry as the SKMA Nodal Officer the Regional Transport Officer, Karaikal and the Motor Vehicle Inspector / Assistant Motor Vehicle Inspector in the Unit Offices, Mahe and Yanam as the RKMA. The Transport Commissioner has also requested to communicate the appointment of the Nodal Officers to the Nodal Officer, Central Key Generation Authority (CKGA), National Informatics Centre, "A" Block, CGO Complex, New Delhi -110003.

5. Now, vide this order, sanction is accorded to establish "State Key Management Authority" and to appoint Regional Transport Officer, Transport Department, Puducherry, as the SKMA Nodal Officer. Sanction is also accorded to appoint a Senior Motor Vehicle Inspector as another SKMA Nodal Officer to help him and to look after the work of the first SKMA Nodal Officer in his absence. Similarly, the Regional Transport Officer, Karaikal and the Motor Vehicle Inspector / Assistant Motor Vehicle Inspector in the Unit Offices, Mahe & Yanam are nominated to work as the RKMA in their respective offices. The role and responsibilities of the SKMA have been shown in the annexure enclosed herewith.

5) The concerned Officer working as SKMA and RKMA will be fully responsible to carry out their duties and will be liable for stringent action for their failure to obey the guidelines issued from time to time. The Transport Commissioner is authorized to communicate the names of the SKMA and RKMA Nodal Officers to the "Central Key Generation Authority (CKGA)".

Encl: Annexure


(S.M. KHANNAJI)

SPECIAL SECRETARY TO GOVT. (TRANSPORT)

To

1. The Transport Commissioner, Transport Department, Puducherry.
2. The Technical Director, Government of India, Ministry of Communications and Information Technology, Department of Information Technology, National Informatics Centre, "A" Block, CGO Complex, Lodhi Road, New Delhi - 110003.
3. The Collector, Karaikal.
4. The Regional Administrator, Mahe / Yanam.
5. The Senior Informatics Officer, National Informatics Centre, Chief Secretariat, Puducherry.
6. The Programmer, Transport Department, Puducherry.
7. The Regional Transport Officer, Puducherry / Karaikal.
8. All Motor Vehicle Inspectors, Puducherry / Karaikal / Mahe / Yanam.
9. Spare.

Copy to:

The Director, Stationary and Printing,

Puducherry. With a request to publish this order in the next issue of the Govt. Gazette of Puducherry.

ANNEXURE

Responsibilities of Nodal Officers of SKMA

(Compiled from instruction received from S.K.SINHA, TD NIC Delhi vide letter No. NIC/ Dt:14 JAN, 2005.

1. The SKMA Nodal Officer, shall access and collate the requirements of various classes of Master Key Cards and Authority Card in the State, based on the requisitions received from RKMAAs, and shall forward the requirements to CKGA.
2. On productions of his proper identity, shall collect the Authority Cards from CKGA. He shall ensure receipt of same number & type of Authority Cards as requested for, from CKGA.
3. Shall acknowledge receipt of Authority Cards and Master Cards to CKGA and certify safe receipt of cards by courier / fax / e-mail to CKGA.
4. On receipt of the cards, he shall be responsible for managing the distribution of the cards to the trusted agents in the state.
5. Shall inform RKMA Nodal Officer within one working day by Registered post / fax / e-mail & asked to collate Authority cards and their PINs from SKMA, and arranged to issue the same to RKMA Nodal Officer.
6. On receipt of acknowledgement of receipt of cards from respective RKMA, shall arrange to despatch the PINs to RKMA Nodal Officer.
7. Shall maintain RTO wise distribution list for the Authority card, containing Authority Cards details and details of RKMA Nodal Officer to whom Authority cards and PINs have been issued, in form RTSK3.
8. The Authority card distribution list shall be updated every time RKMA Nodal Officer informing change of ownership of the Authority card or other particulars of the existing Authority cards.
9. Shall ensure annual independent security audit of the physical and IT infrastructure of each RTO used for issuance of DL cards, locations of SKMA system and safe keeping of Authority cards is carried out by the technical audit team of NIC or other responsible and reputed third party.
10. Shall visit respective RTO from time to time to inspect and ensure that DL/RC card issuance process, Authority card management procedures and data based management procedures are being strictly followed.
11. Shall security store active and back-up SKMA cards and their PINs in steel safe as prescribed, and shall hold one of the two keys to the steel safe. He shall be physically present every time the safe housing active & backup SKMA cards and its PINs are accessed.
12. Shall reset the issuer Authority cards counter within one working day after receiving request from RKMA Nodal Officer for the same.

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Responsibilities of Nodal Officers of SKMA

13. On receipt of request from RKMA Nodal Officer for generation of another set of backup Authority cards, due to Authority Card compromise, SKMA Nodal Officer shall forward the request to CKGA Nodal Officer within the period of five working days.

14. Shall maintain issuing Authority wise list of damage / lost / compromised Authority cards, and shall be updated every time a Authority Card damaged / compromised is reported by any issuing authority.

He shall also ensure that the compromised / damage or faulty Authority Cards are destroyed physically and logically so that there are no residual remains of the key that could lead to reconstruction of the key. He shall also maintain a log off Authority cards destruction activities including the number and serial numbers of the Authority cards, the date and time, names and designations of the trusted agents / official present. The log shall be preserved for period not less than five years. The details of the destructions of Authority cards shall also be informed to the CKGA Nodal officers.

15. On being informed of the SKMA key cards compromised, the SKMA Nodal Officers shall ascertain that the SKMA cards has actually being compromised, before Authorising and approving the recovery of the back-up SKMA Master key card.



(S.M.KHANNAJI)
SPECIAL SECRETARY TO GOVT. (TRANSPORT)