

Government of Puducherry

Transport Department.

No: 11002/TD/TC/PA/2007(VOL II)

Puducherry, Dated 10/02/2010

Clarification to the Queries received during the Prebid Conference held on 02.02.2010 and further queries received upto 05.02.2010 through Letters, Mails and Faxes.

**RFP for Supply, Installation, Application development and Training of
1. Handheld Smart card reading, writing and communication devices 2. Smart card preparation 3. Document Scanning and
4. Transport Customer Services**

No	Reference	Prebid Queries in RFP	Amendments/ Clarifications
1	Government websites of Puducherry	Notice on inviting Expression Of Interest and Request For Proposal are called for by the Transport department in its website. Please clarify whether both has to be submitted.	Submission of Request for Proposal (RFP) alone would suffice.

2	Volume I, Page No 4 ;	<p>The Projected Volume of Transactions during the contract period of 5 years (page 34) are under: Total 11,86,649 (DL : 2,77,773, RC : 2,63,674, LL+CL : 1,68,841, Permits : 4,76361) It is mentioned that existing DLs (about 1 Lakh) and Vehicles/ RCs (about 4.5 Lakhs) are also to be covered under this project. However, It is likely that the total motorable Vehicles as on date would be around 40 – 50% of 4.5 Lakhs. Accordingly the total projected Volume of Transactions considering the existing vehicles also would be about 15 Lakhs. For 15 Lakhs transactions, the projected income of Rs. 20-25 Crores would be considerably higher (about Rs. 150 per transaction, which includes smart cards as well as paper based). The realistic income would be about Rs. 15 Crores (working out to be Rs. 100 per transaction). Please review and confirm that the projected project value is Rs. 15 Crores instead of Rs. 25 Crores and accordingly, revise the EMD and PBG amount to Rs. 30 Lakhs and Rs. 1.5 Crores respectively.</p>	<p>Approximate Project value :20 to 25 Crores Earnest money to be deposited by Demand Draft/Bank Guarantee as per rule 157 of GFR, 2005 : Rs 50,00,000 Performance Bank Guarantee (PBG) : 2.5 crores (However the PBG value is dependent on the L1 quote based on the same appropriate value would be collected as PBG)</p>
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3	Volume I, Page No 10;	About 200 applications per day are being received for LLR, DL and other allied services. Similarly about 4.5 Lakh vehicles have so far been registered and there in allied services are being rendered. About 300 applications per day are being received for registration and allied services. Does this Para mean that all the total transactions (LLR, RL, RC etc.,) are 500 per day? What is the rate of proportion (in percentage/Numbers) for Puducherry, Karaikal, Mahe and Yanam from the above given figure?	The figures mentioned are appropriate figures only. Rate of proportion of transactions would be 70% for Puducherry and 30 % shared between the other regions of UT.
4	Volume I, Page No 11;	National informatics Centre (NIC) has developed "Vahan" application software for Registration Certificates of vehicles and "Sarathi" application software for driving licenses. Both the software's are based on Client-Server Architecture. Please confirm whether this version of VAHAN and SARATHI is smartcard compatible or not. If not migrating the data to SCOSTA enabled VAHAN, SARATHI will be part of NIC scope?	Sarathi and Vahan Application software are smart card compatible.
5	Volume I, Page No 17 ;	Summary of scope of work - Table 2. In this for the first three rows in the Period column (third column) it is mentioned as - To be completed in 6 months. Please clarify the break up of duration for completion of this work.	The period is detailed as follows 1. Installation of hardware and networking equipments: 30 days post from the date of award of tender. 2. Installation of Smart card infrastructure and issuance of first Smart card: 45 days post from the date of award of tender. 3. Data Digitization of all past records: 1 year post from the date of award of tender

6	Volume I, Page No 17 ;	Synchronization of the smart card handheld terminal with database: Vendor would be responsible for updating the information like endorsement, payment of taxes etc, from the handheld terminals. Regarding handheld terminals software, NIC has not provided any guidelines how to handle payment of taxes etc., Please confirm how to go about it?	If in future NIC provides guidelines as how to handle payment of taxes in HHT then the current system should be capable of performing these operations.
7	Volume I, Page No 19; Clause 2.1.3.2 and in TP 8 of Volume 2	"Certification from National Informatics Centre for compliance of Smart Card solution according to guidelines issued in this regard by the ministry of road transport and highways." As of now only smart card certification has been issued by NIC. Is it for SCOSTA smart card certification?	Yes

8	Volume I, Page No 28; Clause 2.1.3.5.8 Annexure 4.	<p>Off site Back up : The operator would do a centralized tape drive/DVD/External Hard Disc/ SAN server back up on every last working day of the week under indicative hardware for each location it is mentioned item No2, High end SAN server with OS.</p> <p>Annexure 4 Technical specifications does not talk about SAN server-given but mentioned in indicative hardware requirement at each location; based on this statement in RFP doc2 "The operator would do a centralized tape drive/DVD/External hard Disc/SAN server back-up on every last working day of the week", Does the Bidder has option to choose any one type of backup, Please Confirm?</p>	<p>Backup needs to be taken in DVD/SAN server.</p> <p>Technical Specifications of SAN server are as follows: 8 GBPS San storage, CACHE 8 GB, 10TB hard disk with necessary accessories including back up facilities.</p>
9	Volume I, Page No 28; Clause 2.1.3.5.9,	Use of State Data Centre: This data centre will be provided with hardware, internet facilities and connectivity to the Regional Transport Office and other unit Offices. Complete setup provided by the department, maintenance will be done by the department itself?	State Data centre will be maintained by the Department authorised by the government.
10	Volume I, page No 40;	RDBMS to host data is identified as SQL Server throughout the document. Please mention which version of SQL Server is used?	SQL Server Version 2005. However the tenderer should support if any higher versions are used in future.

11	Volume I, Page 34;	In the Table No 6 : Estimated Number of transactions there are 5 columns (Year, Estimated DL transactions, Estimated RC transactions, Estimated LL+CL transactions, Estimated Permit transactions). Does this transaction also include other allied services?	<p>No. The details given in the table pertains to all the fresh transaction only. Now in the Table No 6 a new 6th column is included - Estimated Allied other services for RC & DL like Transfer of Ownership etc.,</p> <table border="1" data-bbox="842 272 1503 483"> <thead> <tr> <th>SI No</th> <th>Year</th> <th>Estimated Allied services for RC/DL</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2009 -2010</td> <td>12000</td> </tr> <tr> <td>2</td> <td>2010 - 2011</td> <td>14400</td> </tr> <tr> <td>3</td> <td>2011 - 2012</td> <td>17280</td> </tr> <tr> <td>4</td> <td>2012 - 2013</td> <td>20736</td> </tr> <tr> <td>5</td> <td>2013 - 2014</td> <td>24883</td> </tr> </tbody> </table>	SI No	Year	Estimated Allied services for RC/DL	1	2009 -2010	12000	2	2010 - 2011	14400	3	2011 - 2012	17280	4	2012 - 2013	20736	5	2013 - 2014	24883
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12	Volume I, page No 35. Annexure 2 - Information regarding service transactions. Point No 2.	Point No 2. All kinds of consumables for the hardware brought by the vendor like smartcards, cartridges for printers etc., for providing the services are to be purchased and provisioned by the bidder. Please clarify who would be the custodian of these consumables?	All kinds of consumables for the hardware brought by the vendor like smartcards, cartridges for printers etc., for providing the services are to be purchased and provisioned by the bidder. Custodians for all the consumables would be the department. The vendor staff involved in managing these consumables would be controlled by a liasioning officer of the department.																		
13	Volume I page 11 Clause 1.3	Please confirm that NIC will under take the porting of existing SARATHI and VAHAN database to new system at all locations.	Porting of existing Sarathi and Vahan database to new system at all locations would be done by the department in coordination with NIC.																		
14	Volume I page 13 &14 clause 2.1.1.1	Services delivered citizens - Please clarify availability of Application software and about porting of the same for services - not covered in Sarathi and Vahan?	Legacy system is used in Check post whose software would be ported with the new system by the department.																		

15	Volume I page 17 Clause 2.1.3	Synchronization of smart card HHT with the database: As per NIC application for HHT, synchronization of database of Sarathi and Vahan is to be done using DL and RC authority cards (EA cards) and not directly from HHT. Accordingly this requirement of synchronization of database from HHT may please be deleted.	Synchronization of Database with Smart card HHT is required.
16	Volume I page 17	Please furnish the current status of SWAN to enable us to plan for connectivity at all offices.	Details about SWAN are updated in Page 19 Insurance section. SWAN Connectivity is fully available in Transport department.
17	Volume I page 17	Liaising with CSC: Please indicate the transactions of Transport Department which are being planned to take up at CSC and their integration with Sarathi and Vahan software. Please confirm that NIC will be handling this activity of integration of CSC application with Sarathi and Vahan software.	Common service centres are to be developed to provide certain government services (including transport department services) to the citizen of Puducherry. Integration of any CSC application with Sarathi and Vahan if any required would be carried by NIC/Government authorities.
18	Volume I page 18 Clause 2.1.3.1	Is New antivirus signatures or upgrades or updates to be done every week	Antivirus software's has to be upgraded once in every 2 weeks.
19	Volume I page 37 Annexure 3	List of MIS reports - Which reports to be sent to sub office and which on state wide basis	MIS report mentioned are only indicative and all relevant details of the same would be provided to the successful bidder by the department.

20	Volume I page 18 Clause 2.1.3.1 & Annexure 5, page 48	System software: for the servers: Windows Server 2003 and MS SQL database for Sarathi and Vahan Please confirm whether the NIC application works on the latest version Windows Server 2008 and MS SQL 2008 or later of these system software items	NIC application works on the latest version Windows Server 2008 and MS SQL 2008.
21	Volume I page 21 Clause 2.1.3.3	Training to the staff of the department	Training Details (Number of people and level of training) are provided in the same clause
22	Volume I page 25 Clause 2.1.3.5.1	RFP mentions Fire safety management to be provided at every centre. Please confirm that provision of one Fire Extinguisher of adequate capacity at each office will meet this requirement.	Considering the area of the service centre appropriate capacity and quantity of fire extinguishers has to be placed.
23	Volume I page 27 Clause 2.1.3.5.8	Please confirm that NIC will provide total solution and procedure for taking Offsite backup	The successful bidder will be responsible for taking back up of data from end to end and the same has to be kept under the custody of the department.
24	Volume I page 28 Clause 2.1.3.6	After DL/ RC Card are activated, it is not possible to change the content of the chip especially without the required authority card. Accordingly, it is required to print a new Smart Card every time there are changes in MRZ/VIZ portion. In view of this, the clause may please be deleted.	The changes as required by the citizen have to be provided by the service provider with the required authority card.

25	Volume I page 28 Clause 2.1.3.7 and Page 33	With regard to Data digitization, please confirm the following	
		1. Data digitization includes scanning of existing records (application forms with attachments and other records)	Yes
		2. The required Document management software for scanning will be given by NIC	Document management Software for scanning would be the responsibility of the vendor
		3. Integration of Document management software with Sarathi and Vahan will be done by NIC	Document management Software integration if required with the Sarathi and Vahan would be done by the vendor with the advice/ suggestion of NIC.
		4. Keeping in view of the total Volume of 5 Lakh documents, the time frame of 6 months will not be adequate. It is required that this time frame be expanded to 12 months.	The Time frame for Data digitization is extended to a period of 12 months from the date of award of contract
		Further, please examine the necessity of scanning records with effect from 1954, as most of the records would have been revalidated or expired. It is most realistic to scan the documents which are about 15 year old i.e., with effect 1995. Please review and confirm the cut off date as 1995, instead of 1954	All manual records from 1.7.1989 have to be mandatorily data digitized within first 6 months of the total time of 12 months provided for data digitization of past records. However all available records prior to 1.7.1989 also to be digitized within the 12 month time frame.
26	Volume I page 34, Annex 1	No of DL Transactions (estimated) include Renewal, Duplicate and other endorsements also. Please clarify	These indicative figures represent transactions related to fresh issue of DL only. Further Estimated Other allied services for DL/RC/Permit are since furnished in the Serial no 11 of this document.

27	Volume I page 34, Annex 1	No of RC transactions (estimated) result in printing of new RC card. Please clarify	Fresh RC only. Foot note on Page no 34 is deleted.
28	Volume I, Page 35, Annex 2	Please clarify the statement "All offices should be renovated". Please confirm that scope of renovation is limited to	
		a. Partitioning and Air conditioning for Server / Smart Card printer room	Yes
		b. Table and Chair for Client PCs	Yes
		c. Partitioning for capture of Biometrics (subject to availability of space)	Yes
		d. Electrical wiring including earthing	Yes
		e. LAN wiring.	Yes
		Also, please confirm that all other activities like civil works, mechanical works, painting etc are excluded from the scope of renovation.	Other activities like Civil Work, Mechanical work, painting etc., which are required for normal functioning of the service operator, will be included in the term of renovation.
29	Volume I, Page 35, Annex 2	DL data to be printed on one side of card. What about RC? Please confirm that both DL and RC data is to be printed on only one side of Smart Card.	Driving License/ Registration Certificate data will be printed on one side of the card
		Please confirm that other paper based documents are to be printed on plain paper without any security feature like Holograms. Also, please provide the size and other details of paper based documents like LLR, CL, permits etc	Paper based documents are to be printed in A4/A3 sheets (to provided by the vendor). Security feature namely hologram (circular 1 inch dia) would be provided by the department.

30	Volume I Page 35. Site Preparation	Time frame for the readiness from dept to be provided.	The site would be handed over to the operator immediately after the award of contract to the successful bidder
31	Volume I, pages 38, 39,40	17" SVGA monitor required. Please confirm that TFT monitors of same size can also be offered	17" TFT monitors to be offered.
32	Volume 1, Annexure 4. Page 40	Client Desk top PCs - Windows XP software may not be available. In view of this, please confirm that the software can be Widows XP or latest available (like Windows 7)	Windows XP software or its higher version original software has to be provided.
33	Volume1, Page 43	It is mentioned that Smart Cards should be with min 16KB memory. However, Annexure 9, Page 67 specifies that Smart Cards should be with min 4KB memory. Please clarify whether Smart Cards with 4 KB can be offered or not	Department's requirement is for Minimum 16 KB memory Smart card as advised by NIC. However higher capacities would also be accepted with out any merit for the same.
34	Volume I, 45 (specifications of AC)	Please review the requirement of AC for entire work area. Please confirm that AC is required only for Server and Smart Card Printer room and not for other areas like Data entry and Biometrics area	AC's with suitable capacity should be installed in the areas of operation of BOOT operator. However the exact areas/locations could be decided by the department office head and the BOOT operator.
35	Volume I, 45 (Hologram specs)	Please confirm the usage of Holograms on all paper based documents and confirm that Department will be supplying these Holograms.	Holograms would be circular in nature with 1 inch dia and has to be pasted in the specified official documents as advised by the department head.
36	Volume I, page 46	Please confirm that PCs and Operators for back office requirements include PCs for data entry, cashier, approval etc, other than Biometrics and printing requirements.	Cashier would be departmental staff and the PC's would be for all the activities to be carried out by the service operator.

37	Volume I, Annex 5; page 47	Existing Hardware: What is expected of existing hardware, software and UPS?	These are indicative minimum requirements of infra items. Equivalent/Higher configuration of these items is to be deployed for the services by the operator.
39	Volume I, Page 48, 49	Production Scanner and Document scanner is mentioned. Please clarify the requirement and also scope of Document scanning (regarding software for Scanning and the integration with Sarathi and Vahan)	Document scanner should be read as production scanner. Software for scanning and the integration with Sarathi and Vahan has to be done by the operator if necessary.
40	Volume I, Page 49	Total operators mentioned as 60. Please clarify whether this includes biometrics and printing operators also.	Resource requirements are only indicative. Appropriate number of resources as required for the operation has to be put in place by the vendor for smooth functioning of operations.
41	Volume I, Page 61, 62	Please confirm that Hardware for KMS infrastructure at all offices including SKMA, will be provided by Department.	KMS software would only be provided by the NIC.
42	Volume I, Annex 8, pages 63, 64,65, 66	Please indicate the scope of Vendor in each of these processes. In case vendor is required to handle activities like verification of forms, delivery and any activity other than Data entry, Biometrics and printing, please confirm that Department will indemnify the Vendor from all consequential issues arising out of such activities.	Vendor is responsible to perform all the activities as mentioned in the query under the supervision of a liaising officer designated by the department. Any repeated/will full/wanted errors if committed by vendor then the onus of the same lies with him.
43	Volume II, Page 4 (SI no 2 of 1.1, Scope of work – back log data entry and digitization)	Please confirm that Back log data entry and Data digitization is required only for Karaikal, Mahe and Yanam offices (as this activity has already been completed for Puducherry office per Clause 1.3 of Volume I (Page 11 of Volume I)	Backend data of RC's are fed into the system for Puducherry region (Upto a max of 90%). With respect to other data including other regions has to be data digitized.

44	Volume II, Page 4 (SI no 2 of 1.1, Scope of work – synchronization of HHT with database)	As per NIC specifications for HHT, the application in HHT is related to only endorsement of RC and DL cards using EA cards. No specifications are available for payment of taxes, insurance, hypothecation etc. Accordingly, the clause may be modified to include only endorsement of DL and RC. Also, as mentioned in SI 3 above, As per NIC application for HHT, synchronization of database of Sarathi and Vahan is to be done using DL and RC authority cards (EA cards) and not directly from HHT. Accordingly this requirement of synchronization of database from HHT may please be deleted.	Synchronization of database with HHT is required.
45	Volume II Page 7 Clause 2.1 - Points 1.2. and 1.8	Maximum 3 Consortium members and The lead bidder shall meet the entire pre-qualification. Lead bidder and consortium members too should be permitted to meet some qualifications criteria.	The word “other IT related activities” since included at prequalification criterion SI NO 1, under Clause 2.9.8 (serial no 46 of this document) the existing condition under clause 2.1, item no. 1.8 remains unchanged.
46	Volume II. page 22,23 & 24. Clause 2.9.8 – Prequalification Criteria	SI No 1 – Please confirm that Bidder should be engaged in IT business related to System Integration, Facility management, O&M, IT services etc in addition to HHT and Smart card related activities.	Item No 1 – Bidder should be engaged in HHT and Smart card businesses and other IT related activities.
		SI No 3 – Please include IT activities like System Integration, Facility management, O&M, IT services etc for Rs. 50 Crore turnover criteria.	Item No 3. The prime bidder should have a minimum sales turn over of 50 crores in the last three years and should be involved in business activities as mentioned in SI NO 1.

		<p>SI No 4 – Please confirm that the Net worth of bidder / consortium partners should be min Rs. 50 Crores for last three financial years.</p>	<p>Item NO 4. Remains unchanged. (The bidders or the partners in case of consortium should have positive net worth for the last three financial years).</p>
		<p>SI No 6 – Please delete the requirement of furnishing contact details of location in Puducherry.</p>	<p>Item NO 6. Remains unchanged</p>
		<p>SI No 7 – Please confirm that Manufacturer Authorisation forms are required for Computer Servers, Smart Cards and HHT only</p>	<p>Item NO 7 - Manufacturer authorisation forms are required for Computer servers, smart cards, printers, UPS and HHT.</p>
		<p>SI No. 8 – Please confirm that Bidder should have supply arrangement with Smart Card manufacturer who should be having manufacturing capacity of 1 million SCOSTA cards per year.</p>	<p>Item NO.8 remains unchanged.</p>
		<p>SI No. 9 – Please confirm that Bidder should have supply arrangement with Smart Card manufacturer who should have supplied 0.5 million SCOSTA cards in one year.</p>	<p>Item NO. 9 Remains unchanged</p>
		<p>SI No 10 - 200 IT professionals with Diploma Degree in IT where as only 4 to 5 qualified IT resources are required for the project. Please review and confirm that about 50 IT professionals would be sufficient as eligibility criteria. Also, please delete the requirement of NIC certification of Vendor.</p>	<p>Item No 10 - Minimum 100 IT professionals have to be on the payrolls of prime bidder for the last three years. The word “the Bidder should be a NIC certified firm” is deleted since the requirement of certificate has been taken care by item number 14 of the clause 2.9.8.</p>

		<p>SI No 11- The project in Volume implementation of SCOSTA based DL / RC cards using Sarathi and Vahan of NIC. As all the components of the project are indigenous, the requirement of one multi national e-Gov project outside India of value Rs. 2 Crores is irrelevant to this project. Accordingly, this clause may please be summarily deleted.</p>	<p>Item NO 11 - remains unchanged since the SI NO has been amended.</p>
		<p>SI No 12 – As this project in Volume Procurement, Installation, Commissioning, Operation and Maintenance of Servers, Desktops, printers and smart card equipment and manpower for Operation and Maintenance, the requirement of 3 projects with Software development and implementation as core part of the project may please be summarily deleted.</p>	<p>Item No 12 - the words "software development" is deleted. The certificates of successfully completed/ongoing projects for the past 2 to 3 years would be accepted.</p>
		<p>SI No 13- This project requires procurement, installation, commissioning, Operation and maintenance of Servers, Desktops, printers and smart card equipment. Accordingly, the requirement of ISO 9001 may please be expanded to IT services including System Integration, Facility management also. Also, as there is no software development activity, the requirement of CMM leve4 may please be deleted.</p>	<p>Item No 13- The requirement of CMM level 4 is deleted.</p>

47	Volume I, Page 4	Exemption of Earnest Money deposit for Government companies.	EMD would be exempted for those who are registered with the Central Purchase Organization, National Small Industries corporation (NSIC) or the concerned Ministry of Department. As per rule 157 of GFR, 2005.
48	Volume II, page 62.Point 6;	Regarding Positive net worth for the last 3 years. This criteria may kindly be exempted for PSU	All PSU's are Exempted from production of Positive Net worth certificate.
49	Volume II, page 94 – Check list TP8	Check list – TP8 – Please delete the requirement of NIC certification for Smart Card solution, as NIC certifies only Smart Cards.	The word “solution” after Smart card shall be deleted.

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Volume II
pages 24 to
32, Clauses
2.9.9 and
2.9.10 –
Technical
evaluation and
compliance
matrix

Technical evaluation criteria-
Compliance matrix. It is mentioned
that for technical qualification, 75
marks are required in Technical
evaluation. However, no marks for
each criterion are mentioned. Please
furnish the maximum points allotted
for compliance to each of the
criteria

The criteria's and the marks for technical evaluation are as follows:

SI NO	Description	Marks
1	Tenderer's Organization & Experience	20
2	Financial Capability	25
3	Description of Approach methodology, work plan	10
4	Team composition & Task assignments	10
5	CV for proposed professional staff	5
6	Staffing schedule	5
7	Work Schedule	5
8	Technical Specification/ Brands of the proposed equipments	5
9	Certification from NIC for compliance of Smart card	10
10	Certificate from Smart card manufacturer	5

All bidders who score 75 marks and above would be considered eligible for Financial bid evaluation.

51	Page 32,33,34 & 35 and 99, Volume II – Financial Evaluation	The clause states that four items, viz., PDL, RC, LLR, and Permits are considered for financial evaluation. However, the financial bid as per FF1 in page 99 of Volume II, prices are to be furnished for 7 items (PDL, RC, LLR, Permits, Permits at Check posts, Other allied services leading changes in content of chip only, scanning of existing documents). Accordingly, please confirm that all 7 items will be considered in financial evaluation as listed in clause 2.9.11 (pages 32 to 35)	The clause 2.9.11 – Financial Evaluation of volume II in page 32 to 35 and FF1 Financial Bid at Page no 99 are substituted as detailed in the bottom of this table.
52	Page 79, Volume II – Certificate # 10	In the format for Certificate, it is mentioned that signature from Oath Commissioner is to be taken. Please clarify about Oath Commissioner and confirm that the Notarizing the certificate will fulfil the requirements of the certificate.	Notary public certificate will suffice the requirements of the certificate #10.
53	Page 99, Volume II – SI No 6 of Financial Bid format	Please change the description to “Other allied services for DL/RC/ Permit which result in changing of content of only Chip and not VIZ portion”	The change of card, data updations in chip has to be followed as per the guidelines issued by Government of India, However if the applicant prefer for change of card it might be accepted subject to payment of fees.

54	Pages 100 to 103, Volume II –Cost estimate template	As the project is to be implemented on BOOT basis by quoting prices only for transactions, it will not be feasible to submit the cost estimate details. In lie of this, it would be possible for submit the detailed list of Bill of materials containing the specs and the quantities considered. Accordingly, please confirm that the columns “Unit Price” and “Total Cost” are deleted in all the templates	At page number 100 against serial Number 12 “Hologram Master” and the column “Unit price “and “Total cost” is deleted. Other items in page number 101,102 and 103 are deleted.
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2.9.11 Financial Evaluation:

1. The tenderer should quote consolidated price for the union territory of Puducherry including the regions of Karaikal, Mahe and Yanam.
2. The price would be inclusive of all taxes, duties, charges and levies (5 % Royalty to government) etc., as applicable.
3. The price offered should include the cost of data digitization, hard ware supply, operations and maintenance of the facilities, utilities, bill and other items as per the scope of work of the tenderer.
4. The prices once offered, must remain firm and must not be subject to escalations for any reasons what so ever with in the period of validity of the bid and subsequent contract if any.
5. Any increase in taxes and other statutory duties / levies shall be to the Tenderer account. However benefit of any decrease in these tax/ duties shall be passed on to the department by the supplier.

The financial bid should be submitted in the form as given below:

FF1: Financial Bid

Si No	Transaction/Services including Digitization (Scanning)	Year	Cost per transaction (INR)**
1	Permanent Driving Licence on SCOSTA compliant smart card	1 year	
		2 year	
		3 Year	
		4 Year	
		5 Year	
		Average (A)	
2	Registration Certificate of vehicles on SCOSTA compliant smart card	1 year	
		2 year	
		3 Year	
		4 Year	
		5 Year	
		Average (B)	
3	Learners License/Conductor License on paper	1 year	
		2 year	
		3 Year	
		4 Year	
		5 Year	
		Average (C)	
4	All Permits issued on paper	1 year	
		2 year	
		3 Year	
		4 Year	
		5 Year	
		Average (D)	
5	Other allied services (OAS) for DL/RC/Permit such as Transfer of Ownership, renewal, change of address, Hypothecation addition/cancellation, etc.,	1 year	
		2 year	
		3 Year	
		4 Year	
		5 Year	
		Average (E)	
6	Existing Documents scanning	Indicate the total cost charged for the service here (F)	
Total cost*		Update the total (A+B+C+D+E+F)/6	

* The lowest rate quoted against the financial bid would be the L1. **Tenderer would be allowed to charge the government only the value as indicated by them for the respective years for the above said services from 1 to 6 .

Signature of the Bidder

The queries received from the vendors have been tabulated with necessary clarifications/Amendments and hosted in the website on 10 Feb 2010 for information of the interested parties.

(T. Karaikalan)

Transport Commissioner